

Proposed Amendments to the Council's Constitution

Part 1: Severance of motions

1.1 In Council and Committee Procedure Rule 5.21 (Motions without notice), after line (h) insert:

- (ha) to divide a motion in accordance with rule 6.13A;

1.2 To insert after Council and Committee Procedure Rule 16.13 the following new rule:

Severance of motions

- 6.13A Where the subject of a motion relates to more than one matter and it would facilitate the despatch of business for each of those matters to be considered separately, a motion on notice which has been proposed and seconded may be divided into two or more separate motions.
- 6.13B A motion may be divided either by the agreement of both the proposer and seconder of the motion and with the consent of the meeting or by resolution of the Council, without discussion.
- 6.13C If the motion is divided, the separate parts of the motion each become substantive motions, which shall be considered by the Council in such order as the Mayor may determine.

Part 2: Appointment of Second Vice Chairman

2.1 In Council and Committee Procedure Rule 1.3 after sub-paragraph (x) insert:

- (xa) if considered appropriate, appoint a second vice-chairman for any committee or sub-committee;

2.2 To substitute the following as Council and Committee Procedure Rule 14.2:

- 14.2.1 The chairman and vice-chairman of each committee and sub-committee shall be appointed by the Council at its annual meeting.
- 14.2.2 The council may also appoint a second vice-chairman for any committee or sub-committee.
- 14.2.3 If present, the chairman shall preside at the meeting.

- 14.2.4 If the chairman is not present, the vice-chairman shall preside at the meeting.
- 14.2.5 In the case of a committee or sub-committee for which a second vice-chairman has been appointed, if neither the chairman nor vice-chairman are present the second vice-chairman shall preside at the meeting.
- 14.2.6 If the chairman, vice-chairman or any second vice-chairman are not present, the committee or sub-committee may elect a member from among their number to preside at the meeting.
- 14.2.7 If, during the course of a meeting, the person in the chair is unable for any reason to preside over some business of the committee or sub-committee, the chair shall be taken by the member who, in accordance with this rule, would have taken the chair had the person vacating the chair not been present.
- 14.2.8 The person presiding at the meeting may exercise any power or duty of the Mayor.

Part 3: Functions relating to smoke-free workplaces, etc.

3.1 To add to the terms of reference of the Licensing and Appeals Committee in Part 3 of the Constitution, as follows:

15. To exercise the Council's functions relating to smoke-free workplaces, etc., under the Health Act 2006, Smoke-free (Premises and Enforcement) Regulations 2006 and any other related regulations to the extent that those functions are discharged otherwise than in the Council's capacity as employer.

3.2 To add to the Authorised Officer provisions in Part 3 of the Constitution, in paragraph 1.2 (Provisions relating to Environmental Health and Housing Services)

Officers and Persons Authorised	Statutory Provisions
Director of Health and Housing Chief Environmental Health Officer (Strategy) Chief Environmental Health Officer (Operations) Chief Housing Officer Senior Environmental Health Officer Environmental Health Officer Environmental Health Technician Food and Safety Officer	Health Act 2006